

Sender:

Date of receipt at IFA:

Institut für Arbeitsschutz der  
Deutschen Gesetzlichen Unfallversicherung  
Alte Heerstr. 111  
53754 Sankt Augustin  
**Germany**

Your Ref./Message

Our Ref.

Tel.

Date

## **O r d e r**

We intend to charge the Institut für Arbeitsschutz der Deutschen Gesetzlichen Unfallversicherung (IFA) with the below specified testing and/or certification of and/or control measures for the product

(see enclosures)

Desired type of test and/or certification and/or control measure <sup>1)</sup>

The signed enclosures will be part of the order. The order will only become valid on signature of the contract by the customer and the supplier.

signature of customer:

**Enclosures**

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<sup>1)</sup> p.t.o.

# **Extract from the Rules of Procedure for Testing and Certification carried out by the Testing and Certification Bodies in DGUV Test – Testing and Certification Network of the German Social Accident Insurance**

## **DGUV Grundsatz 300-004**

### **5 Scope of Services**

**5.1** The scope of services arises from the respective contract. In particular, the following have to be differentiated among:

- a. Type testing under the German Product Safety Act with the issuance of a test report and a GS Certificate containing the conferring of the GS Mark.
- b. EC Type-Examination according to EU legislation with the issuance of a test report and an EC Type-Examination Certificate. In addition, conferring of the affixing of the DGUV Test Mark may be requested.
- c. Type testing or testing of specific aspects for compliance with legal principles, standards or other occupational health and safety requirements with the issuance of a test report and a DGUV Test Certificate with the conferring of a DGUV Test Mark.
- d. Type testing or testing of specific aspects for compliance with legal principles (e. g. EU legislation, German Product Safety Act) with the issuance of a test report and a (Type) Test Certificate.
- e. Testing of the technical document along with the issuance of a certificate of adequacy.
- f. Auditing and certification of a QM System according to DIN EN ISO 9001, EU legislation or other normative documents/legal bases.
- g. Certification of persons.

The Agreement shall specify whether instead of testing and certification only  
a test with the issuance of a test report should be carried out or  
a certification should be carried out based on a present test report.

**5.2** Depending on the type of service, control measures are required. The regulations concerning this are contained in Section 11 of these Rules of Procedure for Testing and Certification.